

# YOUR GUIDE TO Open Enrollment

After 45 years of delivering quality and affordable dental care, we are proud to continue offering you and your loved ones dental benefit solutions and excellent customer service. Your open enrollment period allows you the opportunity to enroll and make changes to your current policy, such as adding or deleting dependents. To do this, complete the enrollment/change form and please return it to your Trust Fund.



## **Dental Health Services offers you excellent prepaid benefits with no maximums, no deductibles and no waiting periods.**

- Please consult your Plan EOC for full description of your covered benefits for specific services, exclusions & limitations. You are responsible for any copayments or any remaining balance due to your participating dental office. Your plan also covers specialty services for the same copayments. If specialist services are needed, your participating dentist will submit a Specialty Referral to Dental Health Services for pre-approval. If the referral is for emergency services, your dental office will contact Dental Health Services to obtain authorization over the phone.
- Orthodontia (braces) are covered under your plan. Please contact Dental Health Services directly for a list of contracted orthodontists in your area.

- Under your Dental Health Services' plan, you must select a quality assured dental office from the list of participating dentists. You can change dentist monthly by simply contacting the UTU-MTA Trust Fund office at 213.624.6487 or 626.962.1762. Requests received by the 10<sup>th</sup> of the current month will be effective for the new office on the 1<sup>st</sup> of the next month. Changes made after the 10<sup>th</sup> of the month will be made effective on the 1<sup>st</sup> of the month after next.
- Went visiting your dentist, we recommend that you bring your EOC with you and to ask for a copy of your treatment plan prior to beginning treatment. You have the right to know your dentist's recommendations for your care.
- If you do not understand your treatment plan or your dentist's recommendations, please ask your dentist or a member of his/her staff for clarification. If you are still unsure, DO NOT sign anything you do not fully understand or agree to. Please call Dental Health Services at 866.644.5444 with any additional questions and one of our Member Services Specialist will be happy to assist you.
- Your dentist may also recommend or you may choose an elective treatment (not included in your covered services) with a higher copayment in lieu of a covered benefit.
- These additional services are always optional, and you are responsible for the cost difference between the covered and optional treatment. You can decline these treatments and select only those covered by your plan if you choose.

For additional questions or assistance, please contact Dental Health Services at 866.644.5444 or email us at [Membercare@dentalhealthservices.com](mailto:Membercare@dentalhealthservices.com)



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